



## ***APPLICATION REQUIREMENTS***

### **GENERAL REQUIREMENTS**

#### ***To Register to operate a facility:***

1. A person shall apply to the Agency for a licence in the form determined by the Board.
2. There shall be attached to the application:
  - The block plan of the facility.
  - Preliminary approval from the District/ Municipal/ Metropolitan planning officer of the District/ Municipal/ Metropolitan Assembly on the suitability of land or premises to be used for the facility.
  - Clearance from the Environmental Protection Agency.
  - Evidence of financial capability for the ownership or operation of the facility applied for.
  - Copies of the certificates of the proposed practitioners and proof of their up-to-date registration status with MoFFA or any other relevant professional bodies.
  - List of the types of service to be rendered if applicable.
  - List of equipment in the practice with their technical specification.
3. All applicants will be required to pay approved fees for the processing of their application

### **SPECIFIC REQUIREMENTS**

In addition to the requirements above there may also be certain specific requirements that will apply to different facilities. This can be provided on request.